APPLICATION GUIDELINES FOR LOCAL JOURNALISTS



Visit the RMC Website:

► Go to <u>www.rmc.rw</u>.



Navigate to the Accreditation Section:

▶ Click on the **Accreditation** menu icon on the homepage.

STEP: 3

Choose Local Accreditation:

Select the Local Accreditation option from the available choices.



Sign Up for a New Account:

Click on Sign Up to create a new user account.





Create Username and Password:

Enter a unique **username** and **password** for your account.



Fill in Personal Information Details:

> Provide your **personal information** as required in the form.



Provide Information Regarding Your Media House:

Fill in the details related to your **media house**.



Upload Required Documents:

- Upload all the necessary documents as specified (as required in the form).
- Remember, Passport photo must have the following specifications:
 - a. The image (Passport photo) dimensions must be 600 x 600 pixels.
 - b. The photo size must be 240 KB or less.

STEP: 9

Submit Your Application:

After uploading all the documents, you can click on submit to send your document to the RMC database.